

Weekly from Dr. Rudolph

May 18, 2018

Construction:

We are still working with DSA to determine whether or not several projects at Mistral and Castro will be completed on time. Dr. Clark had a meeting with the Chief architect, which yielded no favorable outcome; despite the acknowledgement that DSA is behind on approving a project that was submitted in December. I am going to personally contact the head of DSA in Oakland and discuss our issues. With two weeks left, before our drop-dead date, I do not believe that this project will make it out of DSA, thus delaying Mistral until summer of 2019.

Science themed Summer EL safety net program:

On Friday, June 15 we are having our first Science Night for summer school. There will be 10 stations of science activities happening. It will all be themed around Dr. Seuss books. If you can attend, or even read a book to students please let Ms. Lundberg know.

Upcoming Dates

Monday, May 21	Castro Principal's Coffee, 8:00 a.m.
Tuesday, May 22	Theuerkauf ELAC, 8:40 a.m. Crittenden Site Council, 4:00 p.m. Bubb PTA Meeting, 6:30 p.m. Graham Strings Concert, 7:00 p.m.
Wednesday, May 23	Huff Field Day, 8:30 a.m. – 10:00 a.m. Stevenson School Site Council, 4:45 p.m. Castro School Site Council, 5:00 p.m. Reclassification, 5:30 p.m. and 7:00 p.m. at Crittenden Sports Center
Thursday, May 24	Mistral Talent Show, 8:30 a.m. Mistral PTA Kinder Potluck, 5:00 p.m. Graham Band Concert, 7:00 p.m.
Friday, May 25	End of Third Trimester – Minimum Day

The Superintendent's Calendar in Review

- Met with City leaders and neighboring district superintendents
- Met with five direct reports
- Attended the PTA Council luncheon
- Led the weekly Cabinet meeting
- Participated in the Leadership Team meeting
- Debrief phone call regarding LCAP survey
- Had lunch with the Maintenance and Operations Department staff
- Met with two Board members
- Attended the Huff PTA meeting

- Provided lunch at Bubb School to honor the distinguished school award
- Presented at the Board meeting

From the Public Information Officer

- Multiple public records requests
- Parent and staff communications
- Social media and website updates
- Video series “Let's talk” planning and scripts. All day video shoot.
- Media interview and photographer coordination
- LCAP draft posting and input promotion
- End of the year successes multimedia

From the Director of Technology

- Planning for end of school year and the return of staff laptops and student Chromebooks
- Supporting sites with the final week of testing
- Picking up e-waste at school sites to preparation for summer construction

From the Chief Academic Officer

Human Resources:

The Human Resources Department is working diligently with school site principals and department heads to fill all vacancies district wide. As of today, we have 6 teaching vacancies: 4 elementary, 1 preschool, and 1 at middle school.

Carmen Ghysels met with the following committees this week: *Teacher of the Year and Classified Employee of the Year*. Both committees carefully and thoughtfully screened multiple nominees in both classifications, finally selecting individuals who exhibited the qualities of an employee who goes above and beyond their duties and responsibilities.

Carmen is also working with TeachBoost to continue our use of TeachBoost, an online teacher evaluation platform for the 2018-2019 school year. We will be using TeachBoost in all ten of our schools the coming 2018-19 school year.

Student Services:

2018-19 Student Enrollment:

In order to efficiently staff our classrooms, the Student Department Services Department continues to monitor daily, our current student enrollment for the 2018-2019 school year.

Immunizations and Address Verification:

Carmen and her Department are also making plans to input all immunizations of our newly enrolled students into powerschool during the summer months. Additionally, in order to be prepared for the possibility that annual address verification will be a protocol that the District implements for future

school years, Carmen and her team are researching best practices that our neighboring districts follow regarding address verification.

CHAC Services for 2018-19

Carmen is working with Executive Director, Marsha Deslauriers to negotiate and develop a cost effective comprehensive contract for CHAC Services for our students for the 18-19 school year.

Health Services:

The District Nurses successfully completed an audit of our El Camino Grant funding. The Auditor spent 2 days reviewing our grant goals, metrics and expenditures with our District Nurses.

From the Chief Business Officer

Capital Projects

Projects are continuing.

Mistral Phase 4: There have been delays at the Division of the State Architect with regards to the Mistral Phase 4 project - the new Kindergarten classes, Administration building, flex rooms, and the front parking lot. The kindergarten classrooms will not be ready to start school. Over the summer the existing MUR will be demolished. The site work will begin for the new foundation and the new buildings will be installed. The completion date is anticipated late November/early December. The flex rooms will be ready in September, most likely. The new parking lot drop off area will be completed before school starts. With the latest update from the architectural firm and DSA, the Admin building will not be completed this summer, and that portion of Phase 4 will be pushed to summer 2019.

Maintenance, Operations and Transportation

Brian Perron has put together a summer cleaning and maintenance schedule. The summer staff meeting has been scheduled for June 5. Work orders are still consistently low

Transportation is getting all of the bus routes situated and assigned for the summer trips and summer school

General Business/Chief Business Officer

Robert Clark attended check in meetings with the Superintendent, and the three Business Services Directors. Attended the Santa Clara County CBO meeting with fiscal staff and attended the School Services of California presentation of Governor's May Revise budget. Spent most of the week working on the 2018-2019 adoption budget.

From the Chief Academic Officer

The Professional Development Plan for 2018-19 has been created by the Professional Development Committee. This new committee is made up of teachers and District administrators. The committee surveyed teachers about professional development interests and also took into account information gathered in the LCAP survey. You may view the professional development offerings [here](#).

The draft of the Local Control Accountability Plan is complete and was sent to the county for initial review on Friday, May 4. We received comments from one of our county reviewers on Thursday, May 10. The comments contained some minor corrections which were completed on last Thursday and sent back to the reviewer. The LCAP was posted for public comment on May 9 and shared with the District Advisory Committee and DELAC. Notices of the public hearing for the LCAP will be posted at sites and the District starting Friday, May 18. The District will post answers to questions and comments made at the public meetings and online the week of May 21. The public hearing will be at the May 31st Board of Trustees meeting with final approval at the June 14 meeting.

Cathy Baur, Tara Vikjord, Heidi Smith and Arline Siam attended training at the Santa Clara County Office of Education on Tuesday, May 15 to learn about the new LCAP federal addendum. The addendum is required for Districts that elect to take federal funding through the Conn App including Title I, Title II, Title III, and Title IV. This addendum must be completed, Board approved, and turned into the California Department of Education by August 15. The County is looking to get an extension for Districts like MVWSD that do not have Board meetings in the summer.

Curriculum, Instruction, and Assessment

This week marked our final week of CAASPP testing! Students in grade 3-8 completed English Language Arts and Math assessments. Students in grades 5 and 8 also participated in Science testing. We will be looking forward to seeing our student results in the upcoming months!

The Professional Development Plan for 2018-19 was shared with all teachers this week, including our new teachers entering the District in the upcoming year. The plan offers a nice selection of trainings for all teachers throughout the course of the year and the ability to register for individual sessions or a full series of trainings on several topics.

Special Education

Gary Johnson and the coordinators are working on staff assignments for 2018-19. Gary and Acantha Ellard participated in filming the “Let’s Talk” segment about special education. They were joined by Claire Quesnel-Oueini from the Learning Challenges Committee. Acantha and Gary met with Robert Clark and Mikael Estrada from Greystone West to review/finalize plans for the Landels MUR conversion into the new orthopedic impaired/medically fragile classroom/therapy space.